



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

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DRAFT

POLICY COMMITTEE

Friday, March 5, 2010
9:30 A.M.

Courthouse & Government Center
Board of Commissioner's Room

REPORT

Members Present: Carl Rutske, Chairperson, Edward Haik, and Allan O'Shea

Others Present: Thomas Kaminski, County Controller/Administrator; Jeri Lyn Prielipp, Finance Assistant; Ford Stone, Prosecuting Attorney; and Karen Molby, Personnel Officer/Administrative Assistant

The meeting was called to order at 9:40 A.M.

ITEMS REQUIRING BOARD ACTION

The Committee reviewed an Application for Education Assistance from the Manistee County Education Fund submitted by Ford Stone, Prosecuting Attorney, on behalf of Julie Modjeski, Legal Assistant. Ms. Modjeski is seeking a Bachelor of Science in Management with anticipated completion date in 2010 or 2011. After review and discussion,

Mr. Haik recommended approval to reimburse Julie Modjeski for up to \$2,254.00 for education expenses toward obtaining a Bachelor of Science in Management with proper written evidence of her grades with funds for the same being paid out of the Education Fund. No alternative recommendation was proposed.

ITEMS NOT REQUIRING BOARD ACTION

Ms. Prielipp appeared before the Committee at the request of the Technology Committee to review and discuss the Information Technology Resources Policy. Ms. Prielipp explained that at their February meeting, the Committee discussed a complaint made by a Courthouse employee regarding some of the all-user emails being circulated in the building announcing non-County related fund raisers, birth announcements, etc. The Internet Policy states that the use of County computers and/or software shall be limited specifically for job-related purposes. She stated that it was the general consensus of the Committee members present that as long as the email doesn't interfere with the normal operation of County business, that they are harmless and most are for the greater good and keep everyone current on what is happening in the community. The Technology Committee thought this could be address by adding a sentence to Paragraph 3 of the Internet Policy that states "as long as it doesn't interfere with County business". The Policy Committee discussed the Internet Policy and agreed County computers should only be used for County business and that language should not be added to the Internet Policy that makes it easier for staff members to use email and the internet for personal use. The Committee directed Administration to circulate a memorandum to all staff, which includes a copy of the Internet Policy, emphasizing that the use of County computers should be for job-related purposes.

There were no Resolutions from other Counties to review.

The meeting adjourned at 10:15 A.M.

Carl Rutske, Chairperson

Edward Haik, Commissioner

Allan O'Shea, Commissioner